

IL Sample Notice of Appearance

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For additional resources relating to the protection, enforcement, and advancement of crime victims' rights, please visit www.ncvli.org and www.navra.org, the website of our membership alliance, the National Alliance of Victims' Rights Attorneys & Advocates.

IN THE CIRCUIT COURT OF [FILL IN] COUNTY, ILLINOIS¹

The People of the State of Illinois)	
	Plaintiff)
)	Case No. [FILL IN]
v.)	
)	Charge
[NAME OF DEFENDANT(S)])	[FILL IN CHARGE]
)	
	Defendant(s))
)	
)	

APPEARANCE

The Undersigned, as attorney, enters the appearance of [ATTORNEY NAME] on behalf of [VICTIM'S NAME/PSEUDONYM]², Victim in the above entitled cause.

¹ [Practitioner's note: County courts differ in the standard form for appearances in criminal cases. Some counties include the judicial circuit in the title, for ex.: IN THE CIRCUIT COURT OF THE NINETEENTH JUDICIAL CIRCUIT LAKE COUNTY, ILLINOIS. Best practice is to use the formatting for the court you are appearing in by asking local practitioner or the court clerk for a sample.]

²[Practitioner's Note: If the victim is a child, or an adult hoping for privacy, consider using a pseudonym. When using a pseudonym for the victim in a legal brief for the first time, consider adding the following footnote and modifying as needed: All references herein to the crime victim shall refer to [Doe] to protect [her/his/their] privacy in accordance with [her/his/their] constitutional and statutory rights. See *Whalen v. Roe*, 429 U.S. 589, 599-600 (1977) (recognizing that the United States Constitution provides a right to personal privacy, which includes an "individual interest in avoiding disclosure of personal matters"); Ill. Const. art. I, § 8.1(a)(1) (affording crime victims the right to be treated with fairness and with respect for [his/her/their] dignity and privacy"); 725 ILCS 190/3 (requiring courts to conduct a hearing regarding the best interest of a child victim of sexual abuse and the State's interest in order to determine whether or not records created by law enforcement or courts should be redacted to protect the victim's anonymity); 725 ILCS 5/111-3(a-5) (allowing a victim of human trafficking to be identified by their name, initials, or description); *People v. Kelly*, 397 Ill. App. 3d 232 (2009) (allowing the court to consider the privacy of minors and victims of sexual offenses when determining whether certain court documents should be sealed); *In re A Minor*, 149 Ill. 2d 247 (1992) (allowing the court to prohibit a reporter to disclose the identity of a minor victim if it court proceedings are they only way in which the reporter learned that identity).]

[Attorney Name] requests to be notified of all proceedings and to be provided copies of all filings throughout the duration of the case.

[Attorney Name, Esq.]

Atty. No.: [ARDC #]
Atty. Name: [Attorney Name]
Atty. Firm: [Firm/Organization]
Atty. for: [Victim name/pseudonym]
Address: [Address]
City: [City] State: [Phone]
Zip: [Zip]
Telephone: [Phone]
Primary Email: [Email address]